

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



February 8, 1989

ALL-COUNTY INFORMATION NOTICE I-11-89

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: COUNTY AUTOMATION PROJECTS

REFERENCE: MANUAL OF POLICY AND PROCEDURES, SECTION 28-115

This is to inform counties of an organizational change in the Statewide Systems Program Management Bureau (SSPMB) of the Department of Social Services. The change is a result of the progress of the Statewide Automated Welfare System (SAWS) project and is aimed at facilitating decisions related to counties' automation requests and assisting counties in the transfer of one of the SAWS pilot systems.

As you may be aware, the County Approvals Section (CAS) within SSPMB is responsible for the review and approval of county automation requests. As we progress further in the SAWS pilot development, there is an increasing need to coordinate approval of county automation requests with the SAWS activities. Therefore, a new unit, the SAWS Transfer Unit, has been established in the SAWS Implementation and Operations Section (SIOS) that will review all requests for automation which support the AFDC, Food Stamp or Medi-Cal programs. This unit's responsibility will include reviewing the request to ensure compliance with the Interim System Policy issued in All County Letter No. 88-159 dated December 22, 1988 determining whether state funding should be provided, and obtaining federal approval where appropriate. All other welfare automation requests will continue to be the responsibility of CAS. This change will not affect the procedures currently followed when submitting automation requests for state and federal approval. When your request is received, you will be promptly notified as to which unit and analyst is responsible for your request.

In addition, this new unit will be providing direct support to county efforts to transfer SAWS pilot systems. This will include assistance to counties for activities associated with Advance Planning Document and Request for Proposal development, federal approval, and if necessary, other activities such as proposal evaluation and contract development.

The SAWS Transfer Unit contact is Michael L. Summers and the SIOS manager is Kirby Fukushima.

If you have any questions concerning this change, please contact Michael L. Summers at (916) 323-6233.

A handwritten signature in black ink, appearing to read "D. J. Boyle". The signature is fluid and cursive, with a horizontal line under the first name.

DENNIS J. BOYLE
Deputy Director

cc: CWDA